

Job Description and Person Specification

Job Title:	Programme Manager (Transition Programme Manager)
Department:	Transition Department
Reporting to:	CEO
Contract Type:	Permanent
Status:	Full Time
Duration:	Permanent
Location:	Dublin, Ireland and Paris, France
Effective Date:	March/April 2019

About Emovis

Emovis is a leading technology provider of Electronic Tolling (AET), Tolling Back Office and Interoperability Hub Services. The company is 100% owned by Abertis, the world's leader in highway concessions with more than 8300km of roads under direct management. Abertis is a global leader for the provision of electronic tolling and smart mobility solutions. Our vision at Emovis is to offer safer, faster, more convenient and more comfortable travel for road users on highways around the globe to foster sustainable mobility.

In Ireland, we operate the Eflow Toll Collection System on behalf of our client, Transport Infrastructure Ireland (TII). We take care of over 1.5 Million Customers per year.

We have several streams to our Irish business:

1. Unregistered Customers (this is a Pay as you go function).
2. Video Registration (Barrier Free Tolling for the M50).
3. Car Tag Registration (In this capacity we are a charge operator for other Tolling Vendors in Ireland as well as operating Eflow Tag Registration).

Job Scope:

This role will assist the CEO with the Transition Programme and Lead the programme with both the Client (Transport Infrastructure Ireland – (TII), and the key heads of Department who are engaged in the Transition Programme. This will include; Head of Technical Services, Director of Finance, Director of Operation and Head of HR. Their role will be to put in place an organisational strategy which addresses the eFlow Irish contract (M50 Contract) which is currently in place with TII, which manages the M50 Barrier-Free tolling system for Ireland. The role holder will devise, deliver and manage the end of contract transition programme to allow Emovis to smoothly exit their existing contract with TII at the end of the contractual agreement (Intended contract closure date – Q1/2021). The role holder will work very closely with CEO and all Senior Management to provide a seamless transition from Emovis to the incoming vendor. The role holder will represent the company at all stages of the Transition Programme and will utilise their negotiation and project management skills to ensure a smooth transition to the incoming vendor.

The role holder will liaise with the client (TII) eFlow Programme Steering Committee on all programme initiatives as well as Emovis Operations Ireland Limited. They will be employed on an Irish Employment Contract and will be expected to relocate within the Emovis Group to another location upon the closure of the current programme.

The role holder will be responsible for the programme governance. The successful candidate will operate as a Program and Project Manager in a business or systems delivery client facing environment. This role is largely comprised of shaping and driving programs and projects to completion and management of stakeholders involved across multiple diverse groups. The role requires strong program and project management skills, with the successful candidate demonstrating a delivery track record of complex technology and business solutions in a client-facing environment. **The role will involve regular international travel and will relocate into France upon completion of this contract.**

Key Tasks:

Draw on career experience and systems knowledge to develop, implement and manage strategic plans and processes in line with several project streams including Intellectual Property, Human Resources, Quality Management, Certification etc. Shape and drive the contract program from initiation stage to project close. Ensure that project vision and goals are clearly defined and that key stakeholders are identified and on-boarded. Manage program and project scope including all stakeholders and participants (multiple stakeholders across multiple business and technical groups). Define program roadmap and project plans, roles and responsibilities and communications plan. Lead the project methodology, ensuring that templates and work instructions are clear for all project phases and deliverables. Ensure that issues and risks are actioned and mitigated in a timely manner. Creation of and regular publishing of status reports for management stakeholders. Facilitation of client workshops to present and validate and achieve stakeholder consensus on business approaches, requirements or plans.

Requirements:

Second European Language a distinct advantage.
Ability to work under pressure and deliver to strict programme/project guidelines essential.
Maintain strong client focus at all times
Capable of drawing upon own resources and industry experience.
Experience of Programme Management and/or of implementing IT solutions, redesigning processes and procedures in line with smooth transition from one business to another essential.
Minimum 7+ years technical and business delivery experience at Programme/Project Manager Level.
Excellent leadership experience, team management, working across multiple work streams
Experience of managing multiple stakeholders (technical and non-technical)
Strong systems integration experience.

Qualifications

PMP / Prince2 certified or similar qualification advantageous, Relevant 3rd level qualification essential.

Personal Characteristics

'Can-do' attitude. Ability to take direction and be a team player
Ability to think outside the box. Business acumen to support customer (internal and external) needs

Recruitment Process:

Please send CV and introduction letter explaining your career background and interest in this role to: Raymond Hoare, Head of Human Resources, Emovis Operations Ireland Limited.
Email : ray.hoare@emovis.ie. Intended start date for this role is March-April 2019.

Emovis is an equal opportunity employer.